

Security Guard (Local 241)

Date: May 2025
Department: Operations
Title: Security Guard
FSLA Status: Non-Exempt
Union Affiliation: Local 241
Supervisor: Associate Director, Security
Schedule: Part-time; 5 days/week, Thursday – Monday; less than 40 hours with occasional mandatory OT

The Jewish Museum

The Jewish Museum serves people of all religious, cultural, and ethnic backgrounds through world-class exhibitions ranging from ancient to contemporary. Founded in 1904 and located on New York City's Museum Mile, the Jewish Museum aspires to be the global leader at the center of Jewish culture.

The Museum maintains a unique collection of nearly 30,000 works of art, ceremonial objects, and media reflecting the global Jewish experience over more than 4,000 years. The Museum's thought-provoking, innovative, and intellectually stimulating exhibitions and education programs serve a wide range of audiences, including families, children and teens, students, educators, and visitors with disabilities. As an identity-based institution, the Museum plays an important role among cultural institutions, challenging all forms of bigotry and discrimination and promoting understanding among wide audiences and especially in these challenging times. The Jewish Museum invites applicants of all backgrounds to consider joining the Museum in its work.

The Jewish Museum is committed to creating an inclusive and welcoming environment for all. Integrity, collegiality, and excellence are central to the Museum's values. These values, along with an institution-wide commitment to Diversity, Equity, Access & Inclusion (DEAI), are embedded in the Museum's strategic plan.

The Position

The Museum's Security Guards play a vital role in maintaining the security and safety of the Museum premises, assets, visitors, and staff, while also serving as ambassadors with the Museum's visitors and guests.

Responsibilities include

- Reports in full uniform to daily security briefing, ready to take assigned post
- Patrols assigned post noting and reporting all unusual situations related to security and fire safety
- Interacts with museum visitors and staff in a courteous and helpful manner
- Conducts daily safety and security survey of assigned post
- Operates and monitors computer based CCTV and security alarm systems
- Follows direction and performs all duties related to physical security and fire safety, including assisting during emergency situations that may affect staff, visitors or the museum collections, while maintaining a composed demeanor.
- Fills-in as Control Room Operator when necessary
- Takes appropriate action to correct safety and security conditions

- Responds to medical situations and takes appropriate action
- Reports for emergency duty when necessary
- May be required to assist with snow and ice removal from the museum sidewalks and property
- May be required to perform custodial duties when needed

Job Requirements

- H.S. Diploma or GED
- Must have a valid Unique Security Registration Number with the N.Y.S. Department of State, Division of Licensing Services
- Ability to obtain a New York City Fire Department , "Fire Guard, Certificate of Fitness"
- Ability to work flexible hours, weekends, holidays and overtime
- Ability to deal with the public and respond to emergency situations
- Must be able to stand for extended periods of time both indoors and outdoors
- Must be able to lift and carry 50 lbs
- Customer service experience
- Experience operating computer based CCTV and security alarm systems, a plus

Salary: \$22.99/hour

Send Resume with Cover Letter To:

**Director, Human Resources
The Jewish Museum
1109 Fifth Avenue
New York, NY 10128
Email: jobs@thejm.org**

The Jewish Museum encourages individuals of all ethnic, racial, and socioeconomic backgrounds to apply for this position. We are committed to maximizing the diversity of our organization and want to engage all those who can contribute to this effort. The Jewish Museum provides equal employment opportunities to all qualified individuals and does not discriminate on the basis of any protected characteristics prohibited by applicable law.

This is a unionized position with covered employees represented by Local 241, TWU, AFL-CIO.