

# Application for Internship

Jewish Museum

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Street Address: \_\_\_\_\_ Apt. #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: (\_\_\_\_) - \_\_\_\_ - \_\_\_\_ Age (If under 18): \_\_\_\_\_

Social Security #: Yes      No

Eligible to work in the United States: Yes      No

## Education

Current Name of Institution: \_\_\_\_\_

Type of Degree/Diploma: \_\_\_\_\_

Course of Study: \_\_\_\_\_

Anticipated Graduation Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Number of Credits Completed: \_\_\_\_\_ Grade Point Average (GPA): \_\_\_\_\_

Previous Name of Institution: \_\_\_\_\_

Type of Degree/Diploma: \_\_\_\_\_

Course of Study: \_\_\_\_\_

Graduation Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Number of Credits Completed: \_\_\_\_\_ Grade Point Average (GPA): \_\_\_\_\_

List of Special Skills (For example, languages, computer skills, etc.



**Employment History (Start with most recent)**

Company Name: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ From: \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_

May we contact this person? \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Briefly describe duties and responsibilities:

Phone: ( \_\_\_\_\_ ) - \_\_\_\_\_ - \_\_\_\_\_

Company Name: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ From: \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_

May we contact this person? \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Briefly describe duties and responsibilities:

Phone: ( \_\_\_\_\_ ) - \_\_\_\_\_ - \_\_\_\_\_



**Preferred Placement (Indicate your first, second and third choices)**

- ☐ Collections
- ☐ Curatorial
- ☐ Design
- ☐ Development (fundraising)
- ☐ Digital Content and Communications
- ☐ Education: Access (programs for visitors with disabilities)
- ☐ Education: Public Programs for Adult Audiences
- ☐ Education: School and Family Programs
- ☐ Legal
- ☐ Publications
- ☐ Retail

**List of References and Contact Information (Please no relatives)**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: ( \_\_\_\_\_ ) - \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_

Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: ( \_\_\_\_\_ ) - \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_

Relationship: \_\_\_\_\_

## Signature

The information provided this application is true, correct, and complete.  
Any misstatement or omission of fact on this application may result in dismissal.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

The Jewish Museum encourages individuals of all ethnic, racial, and socioeconomic backgrounds to apply for this position. We are committed to maximizing the diversity of our organization and want to engage all those who can contribute to this effort. The Jewish Museum provides equal employment opportunities to all qualified individuals and does not discriminate on the basis of any protected characteristics prohibited by applicable law.

